

**NOTIFICATION**  
(Student Grievance Redressal Committee)

In pursuance of All India Council for Technical Education and the Notification – Regulation, 2019 vide F. No. 1 – 101/PGRC/AICTE/Regulation/2019, dated: 07-11-2019 the Student Grievance Redressal Committee (SGRC) and Approval process Handbook 2024-27 is here by constituted in the Regional College of Management (A unit of Regional College of Management Trust) campus in order to address and effectively resolve the grievances of students, for the academic year 2025-26.

The Committee comprises the following members:

Sl. No.	Name	Designation	Position	
1	Prof. Dr. Pritam Pal	Director of the College	Chairperson	
2	Dr. Ajit Kumar Kar	Teaching faculty	Member	
3	Dr. Shradha Padhi	Teaching faculty	Member Convenor	
4	Prof. Satyanath Mohapatra	Teaching faculty	Member	
Nominated representative from among students of the College based on academic merit/excellence in sports/performance in co-curricular activities- special invite.				
Sl. No	Name of the Student	Course	Field of Activities	Position
1	Jay Prakash Ojha	BBA	Academic Merit	Member
2	Bibhuranjan Mishra	MBA		Member
1	Anshuman Panigrahi	MBA	Excellence in Sports	Member
2	Manisha Swain	MBA		Member
1	Monalisa Pati	MBA	Co-Curricular Activities	Member
2	Debasmit Sahoo	MCA		Member
<b>Special Invitees: -</b>				
1	Dr. Sanghmitra Pal			Member

**Objective:** To provide opportunities for redressal of certain grievances of students already enrolled as well as those seeking admission to the institution.

**TERMS & CONDITIONS:**

- The terms of the members and the special invites shall be two years.
- The quorum for the meeting including the Chairperson, but excluding the special invites, shall be three.
- In considering the grievances, the SGRC shall follow principles of natural justice.
- The SGRC shall send its report with recommendations, if any, to the institution concerned and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.
- Any student aggrieved by the decision of the Student Grievance Redressal Committee may prefer an appeal to the Ombudsperson appointed by Biju Patnaik University of Technology (BPUT), within a period of fifteen days from the date of receipt of such decision.

This notification is given effect to immediately.

For Regional College of Management



Dr. Pritam Pal

Dr. Pritam Pal (Director)

**Regional College of Management**  
BHUBANESWAR



Seal

Copy to:

All Heads of the Department, Person concerned, Notice Boards, AO, Dean HR & Admin, Security Office, The DRS Department, RCMT Campus I, BBSR for necessary records and information.

### NATURE OF GRIEVANCE

The students may lodge grievance about any academic and non- academic matters related to:

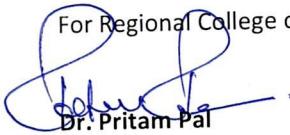
1. Admission contrary to merit determined in accordance with the declared admission policy of the institution.
2. Irregularity in the process under the declared admission policy of the institution.
3. Refusal to admit in accordance with the admission policy declared of the institution.
4. Non-publication of prospectus by the institution, in accordance with the provisions of these regulations.
5. Publication by the institution of any information in the prospectus, which is false or misleading, and not based on facts.
6. Withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such student does not intend to pursue.
7. Demand of money in excess of that specified to be charged in the declared admission policy of the institution.
8. Violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different categories of students.
9. Non-payment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any, prescribed by the Council.
10. Delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Council.
11. Failure by the institution to provide student amenities as set out in the prospects or is required to be extended by the institution under any provisions of law for the time being in force.
12. Non-transparent or unfair practices adopted by the institution for the evaluation of students.
13. Delay in, or denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospects, or as may be notified by the Council.
14. Complaints of alleged discrimination of students from Scheduled Castes, Scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories.
15. Denial of quality education as promised at the time of admission or required to be provided.
16. Harassment or victimization of a students, other than cases of harassment, which are to be proceeded against under the penal provisions of any law for the time being in force.

#### **Procedure for lodging complaint:**

The students can lodge their grievance through online mechanism in the link provided below-

- Click Here for lodging grievance. [www.rcm.ac.in](http://www.rcm.ac.in)
- The students may feel free to drop the writing in the grievance/ suggestion box.
- Grievance Cell will act upon those cases which have been forwarded along with the necessary documents.

For Regional College of Management



Dr. Pritam Pal

Dr. Pritam Pal (Director)

**REGIONAL COLLEGE OF MANAGEMENT**  
BHUBANESWAR

