

Letter No. : D10979-16172/2024/RCM
Date : 21-12-2024



**INTERNAL QUALITY ASSURANCE CELL (IQAC)
QUALITY POLICY OF Regional College of Management (RCM)
(AS PER BPUT/UGC Guideline)**

**OFFICE ORDER
Committee for Internal Quality Assurance Cell**

Pursuant to instruction communicated vide Notice No. BPUT-III-CD/19/2024/3211 dated 07-05-2024 the committee for Internal Quality Assurance Cell is hereby reconstituted as provisioned below.

IQAC COMMITTEE: -

The quality policy and program shall be implemented through the following IQAC Committees: **With immediate effect.**

Sl. No.	Name	Position in IQAC Committees
Chairperson: Head of the Institution		
1	Dr. Pritam Pal, Director	Chairman
Teachers to represent all levels (Three to eight)		
2	Dr. Manas Ranjan Debata, Principal	Member
3	Dr. Sradha Padhi	Member
4	Dr. Sanjya Kumar Parida	Member
5	Dr. Moitreyee Paul	Member
6	Prof. Suryamani Biswal	Member
7	Prof. Sisira Kanta Padhi	Member
8	Dr. Manoj Kumar Satapathy	Member
9	Dr. Sabnoor Khatoon	Member
One Member from the Management /Trust		
10	Prof. Dr. Prabir Pal	Member
Senior Administrative Officers		
11	Mr. Anjumeet Mohanty	Member
12	Mr. Pradipta Kumar Da	Member
13	Mrs. Anita Mohapatra	Member
One Nominee each from Local Society, Students and Alumni		



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14	Mr. Pramod Kumar Khadenga	Member (Local Society)
15	Mr. Ashutosh Kumar Sahoo	Member (MBA) Student
16	Ms. Duradarshini Rout	Member (MCA) Student
17	Mr. Soumya Gouda, Senior State Associate Tata AIG	Member Alumni
One Nominee each from Employers /Industrialists/Stakeholders		
18	Sri Rajesh Pradhan, MD, Switch on LED, Bhubaneswar	Member (Employers)
19	Mr. Sandeep Goutam	Member (Industrialist)
20	Mr. Bikram Dandpat	Member (Stakeholder)
Coordinator of the IQAC		
21	Prof. Anusandhya Pattanayak	Coordinator

Periodicity of the meeting of IQAC: -

The IQAC committee should meet on Quarterly basis or at least once in a semester. Internal Quality Assurance Cell shall look into the quality assurance parameters and other related issues such as University/NBA/NAAC /International Accreditation etc. as per the IQAC guidelines.

This order supersedes all previous orders and is given effect to immediately.

For Regional College of Management

Dr. Pritam Pal

Director

Regional College of Management
BHUBANESWAR

Copy to:

Chairman office, Dean (Academics), All Members of IQAC, Coordinator IQAC, All Academic Departments, Admission Cell, Examination Cell, Library office, File.



Seal

Dr. Pritam Pal

Director

Dr. Pritam Pal (Director)

Regional College of Management
BHUBANESWAR

Annexure-I

Role & Responsibility of IQAC

1. Primary Goals of Quality Policy: -

- a) To develop a quality system for conscious, consistent and holistic programmed action to improve the academic and administrative performance of the Institution.
- b) To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

2. Functions of IQAC

- a) Development and application of quality benchmarks.
- b) Devising Parameters for various academic and administrative activities of the institution.
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty empowerment to adopt the required knowledge and technology for participatory teaching and learning process.
- d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes.
- e) Dissemination of information on various quality parameters to all stakeholders.
- f) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- g) Documentation of the various programs/activities leading to quality improvement.
- h) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- i) Development and maintenance of institutional databases through MIS for the purpose of maintaining /enhancing the institutional quality.
- j) Periodical conduct of Academic and Administrative Audit and its follow-up action.
- k) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

3. The individual roles/duties of main stake holders such as students, Alumni, Faculty, and college management are indicative in nature as given below:

Role of the IQAC Coordinator

- To co-ordinate with BPUT/UGC/AICTE/NAAC/NBA and prepare the Key Result Area (KRA) for determining the parameters for improvement quality education.

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- To suggest adoption of new innovation practices with positive outcome to be replicated in the institution.
- To appraise the Committee about the provision of NEP 2020 and subsequent instruction received from BPUT/UGC/AICTE/NAAC/NBA.
- To devise statutory for research development program.
- To ensure periodically convene the members of IQAC. To coordinate the dissemination of information on various quality parameters of higher education.
- To coordinate the documentation of the various programs / activities leading to quality improvement.
- To coordinate the quality-related activities of the institution.
- To coordinate the timely and efficient execution of the decisions of IQAC committee.

Role of Management:

- Initiative for pedagogical improvement as an important component of vision/mission of the institution as a token of MDP.
- To encourage the faculty to attend national and international conferences and workshops to update their knowledge and skills as a token of Faculty Development programme.
- Set up necessary empowered committees for maintaining / assuring highest levels of quality of Teaching, Infrastructure etc.
- Provide support in terms of required infrastructure, manpower and financial support.

For Regional College of Management

Dr. Pritam Pal

Director
Dr. Pritam Pal (Director)

Regional College of Management
BHUBANESWAR

