

NOTIFICATION

(Grievance Redressal Committee for Faculty & Staff Member)

In pursuance of All India Council for Technical Education and the Notification – Regulation, 2021 vide F. No. 103/AICTE/PGRC/Regulation/2021, dated 22-03-2021 and as per Approval process Handbook 2024-27, the Grievance Redressal Committee (GRC) is here by reconstituted in the Regional College of Management (A unit of Regional College of Management Trust) campus in order to address and effectively resolve the grievances of faculty and Staff members for the academic year 2025-26.

The composition of the GRC is as follows:

Sl. No.	Name	Designation	Contact No.	Email Id
1	Dr. Pritam Pal	Director of the Institution as Chairperson	+91 7437000043	director@rcm.ac.in
2	One Official from affiliated University	One Official from affiliate University as a member		
3	One Official from State DTE	One Official from State DTE (Directorate of Technical Education) (to be nominated by DTE) as a member		
4	Dr. Shradha Padhi, Addl. Director	One Senior Faculty (Not below Associate Professor) as a member	+ 91 9090080802	shradha@rcm.ac

Any aggrieved faculty/staff member can approach the Grievance Redressal Committee by filling an online complaint by visiting weblink <http://www.rcm.ac.in>.

The link has been created for reporting grievances and for seeking redressal matters that can be escalated to the Ombudsman in case of complaint seeking redressal is not satisfied with the decision of the Grievance Redressal Committee (GRC).

The Grievance Redressal Committee meets immediately on receipt of the complaint.

- A complaint forms an aggrieved faculty/staff member relating to the institution shall be addressed to the chairperson, Grievance Redressal Committee (GRC).
- The GRC shall send its report with recommendations if any to the concern Directorate of Technical Education (DTE) or University and a copy there of to the aggrieved faculty / staff member within a period of Fifteen days from the date of receipt of the complaint.
- In case faculty/staff is not satisfied with the decision of Grievance Redressal Committee they may appeal to the concerned affiliating University/State DTE (In case of Diploma Institute) for redressal of the Grievance.

Objective of GRC: To provide opportunities for redressal of grievances of Faculty/Staff members of the institute.

Procedure for Grievance Redressal: A complaint from an aggrieved faculty/Staff members relating to institution shall be addressed to the Chairperson, Grievance Redressal Committee (GRC) or the grievance can be applied online through WEB SIM ERP rcm.ac.in.

Steps to apply grievance online:

- Login to WEB SIM www.rcm.ac.in ERP using your credential.
- Click on "Employee Grievance" option available under "Employee" button on dashboard of WEB SIM ERP www.rcm.ac.in.
- Click on new entry type or select "EMPLOYEE GRIEVANCE" in Grievance Name text box.
- Type grievance in particulars field and click on SAVE button.

The GRC meets within a week (from date of complaint) and complaint is addressed. The decision is to be communicated to the concerned faculty/staff within 15 days.

Ombudsperson: As per Biju Patnaik University of Technology, Rourkela. (BPUT)

For Regional College of Management



Dr. Pritam Pal
Director (Director)



Seal