

**CHECKLIST FOR VERIFICATION OF DOCUMENTS FOR  
PGDM ADMISSION**

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Name: \_\_\_\_\_

Reporting Date : \_\_\_\_\_

Time : \_\_\_\_\_

<b>Sl. No.</b>	<b>Particulars</b>	<b>Original</b>	<b>Photocopies</b>	<b>Remarks</b>
1	HSC Certificate	Verified	Retained (1 set)	
2	HSC Mark Sheet	Verified	Retained (1 set)	
3	+2 Certificate	Verified	Retained (1 set)	
4	+2 Mark Sheet	Verified	Retained (1 set)	
5	Graduation Certificate	Verified	Retained (1 set)	
6	Graduation Mark Sheet	Verified	Retained (1 set)	
7	College Leaving Certificate	Retained	Original	
8	Conduct Certificate	Retained	Original	
9	SCORE CARD/RANK CARD	Retained	Original	
10	Caste Certificate	Verified	Retained (1 set)	
11	Blood Group Report	Retained	Original	
12	Photographs: <ul style="list-style-type: none"><li>• 2 colour passport sized photographs</li><li>• 2 stamp sized photographs</li></ul>	Retained	-	
13	Adhar Card	Verified	Retained (1 set)	

**Signature of the Verifying Officer**

**Signature of the Candidate**