

**CHECKLIST FOR VERIFICATION OF DOCUMENTS FOR
BBA ADMISSION**

Name: _____

Reporting Date : _____

Sl. No.	Particulars	Original	Photocopies	Remarks
1	HSC Certificate	Verified	Retained (1 set)	
2	HSC Mark Sheet	Verified	Retained (1 set)	
3	+2 Certificate	Verified	Retained (1 set)	
4	+2 Mark Sheet	Verified	Retained (1 set)	
7	College Leaving Certificate	Retained	Original	
8	Conduct Certificate	Retained	Original	
10	Caste Certificate	Verified	Retained (1 set)	
11	Photographs: • 2 colour passport sized photographs • 2 stamp sized photographs	Retained	-	
12	Adhar Card	verified	Retained (1 set)	
13	Bloodgroup certificate	verified	Retained (1 set)	

Signature of the Verifying Officer

Signature of the Candidate