

Admission Policy

Student Admissions

Regional College of Management (RCM), Bhubaneswar, Odisha,India

We are pleased that you are considering RCM to further your education. RCM will develop the professional skills you need to thrive in today's business society.

We understand that choosing a college is one of the most challenging decisions you will face in your life. We also believe that RCM is an excellent choice & we are here to help you in your decision making. We invite you to learn as much as possible about RCM: visit our campus, meet current students & alumni and see how RCM is aligned with your educational and professional goals.

At RCM, your peers & faculty from around the world will challenge and stimulate you. You will find a caring, flexible environment where you will grow both personally and intellectually.

Admissions at RCM is limited, so we urge you to submit your application as soon as possible. By applying early, you will be given full consideration for admission and we will be able to answer any questions or queries you may have.

The admission requirements and procedures are designed to assist applicants by answering their questions and to help RCM select from a qualified pool of students. Applicants of the college are evaluated on the strength of their applications as a whole and consideration is given to student's qualities and abilities: leadership potential, academic achievements, performance on standardized tests like CAT/MAT/XAT/OJEE/ATMA/CMAT, extracurricular activities and other personal as well as professional experiences which is judged from the group discussion and personal interview conducted in different locations.

➤ **Students General Information**

Regional College of Management, Bhubaneswar, India

Duration of Curriculum and Calendar: (MBA)

MBA Programme is of two years duration. Each year shall be divided into two semesters. First semester shall ordinarily begin in August and end in December. Second semester shall begin in January and end in May. In addition, there will be a Summer Term that shall ordinarily begin in May and end in July. Sometimes due to delay in admission formalities, if the First semester (for fresh students) is delayed by few days, the subsequent Second semester may be correspondingly delayed. But in no case the Summer Term duration shall be less than 6 weeks. Each year, the University shall draw an Academic Calendar and the same shall be non-negotiable and strictly adhered to. The Academic Calendar for the First year shall be handed over to each admitted

student along with his/her University Registration Card. Second year Academic Calendars shall be made available during registration for fourth semester.

Duration of Curriculum and Calendar: (PGDM)

Universities are rules driven. They cannot innovate and offer industry relevant system of teaching and training. That is why all the top B. Schools in India including IIMs, XLRI, MDI, IMI, ISB and RCM offering PGDM programme. Among the top 50 B.Schools in India only 3 are offering MBA programmes. All others are offering PGDM. Companies always prefer PGDM candidates as they know the product will meet their requirement.

PGDM Programme is of two years duration. Each year shall be divided into three trimesters. First trimester shall ordinarily begin in July and end in September. Second trimester shall begin in October and end in December. Third trimester shall begin in January and end in March. In addition, there will be a Summer Term that shall ordinarily begin in April and end in June. Sometimes due to delay in admission formalities, if the First trimester (for fresh students) is delayed by few days, the subsequent Second and Third Trimester may be correspondingly delayed. But in no case the Summer Term duration shall be less than 6 weeks.

➤ Admission Policy of PGDM/MBA (2016-18)

Eligibility Criteria:

Eligibility for admission into the management courses ie PGDM/MBA is any graduate with a valid MAT/CAT/XAT/CMAT/ATMA/OJEE score ie

- Candidates with minimum **50%** aggregate in the graduation or degree exam and 45% in case of candidate belonging to SC/ST category from a recognized university. Final year students awaiting results may also apply.
- **Tests accepted:** Valid ATMA/CAT/C-MAT/MAT/XAT/OJEE score

▪ How to Apply

Application form can be obtained by

Downloading from the website

OR

Collecting in person from institute counter

OR

Apply online

Application form cost **Rs. 500/-** (To be paid in demand draft in favor of **Regional College of Management, Payable at Bhubaneswar**)



[Please Click here to download the Application Form](#)



Post-Graduate Programs

Languages: Indicate your proficiency (if any)

	Mother-tongue	Fluent	Good	Basic		Mother-tongue	Fluent	Good	Basic
English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oriya	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hindi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Why do you want to take up Management Education as a career? (Write in 50 words)

What are your career and long-term objectives? (Please limit your answer to 5 lines).

Extra-Curricular Activities

Sports, hobbies, politics, voluntary activities, etc. (dates, organization, activity, etc.).

Previous Work Experience (starting with the most recent)

Job 1 -----	Job 2 -----
Employer: -----	Employer: -----
Location: -----	Location: -----
Dates: -----	Dates: -----
Job title: -----	Job title: -----
Full-time/Part-time: -----	Full-time/Part-time: -----

How did you first learn about the programs of the RCM ?

Educational Guide. Which guide? -----

Article in the press: Which article/newspaper? -----

Advertising in the press. Which newspaper/magazine? -----

Recommendation from a former student? Name: -----

Internet. Which website/Search engine? -----

Admissions office, please specify the place/name of person met? -----

Other, please specify: -----

Remittance details:

Amount: ₹ 500/- ----- Name of Bank: -----

DD/PO No.: ----- Date: ----- Payable at: -----

Documents to be submitted:

1. Completed application form
2. Copy of all certificates from high school to graduation
3. Test score certificate
4. Three passport-size photos
5. Copy of passport or ID card
6. Application fee (Draft/PO)

Certification/Declaration:

I understand and accept the terms that govern the admission procedure and participation in any program of the RCM. I certify that the information provided in the application is complete and accurate and that all the statements and essay are my own work.

In case of withdrawal, the candidate will not be reimbursed for tuition fees already paid. My signature below indicates that all the information contained in my application is complete, factually correct and honestly presented.

Signature: ----- Date: ----- Place: -----

dd mm yyyy

Documents Required Along With Application:

Photocopies of the following documents and photograph are to be submitted along with the application.

- ★ Class 10th mark sheet and Certificate
- ★ Class 12th mark sheet and Certificate
- ★ Degree mark sheet and Certificates (Provisional acceptable)
- ★ Entrance Score Card
- ★ Two recent colored pass port size photographs

Note: The final year graduating students are required to submit the Class10th, 12th marksheet, certificate and photograph with an undertaking to submit the degree pass mark sheet/certificate by **August 25, 2016**.

▪ Selection Procedure

Eligible candidate will be intimated for appearing

- Group discussion
- Personal interview.

This phase assesses personality attributes like, leadership abilities, grasping capability, analytical thought process, communication skills etc.

Final selection is done on the basics of

Career marks	35
Score in the test (MAT/CAT/XAT/ATMA/OJEE)	20
Score in GD/PI	35
Work Experience/Extra-curricular activities	5
Additional academic qualification	5
Total	100

For MBA Application form for OJEE can be obtained by

- Online registration can be done through OJEE website www.odishajee.com
- Admission procedure for MBA : For details please visit: www.ojee.nic.in

▪ **Final Admission**

Documents Required While Admission:

- Submit 2 set of attested photocopies of the following documents and photographs while admission
- Class 10th mark sheet and Certificate
- Class 12th mark sheet and Certificate
- Degree mark sheet and Certificates
- Recent colored pass port size(2 nos.) and 2 coloured stamp size photographs
- Caste certificate if any.

Original documents to be submitted at the time of admission are:

- Entrance Score Card
- College Leaving Certificate
- Conduct Certificate from the institute last attended

(All Original certificates and mark sheets will be verified at the time of admission)

▪ **PGDM Fees Details**

Course Fee For PGDM:Rs.3, 20, 000/-

1st Installment	At the time of admission	Rs. 60, 000/-
2nd Installment	On or before 30th July 2016	Rs. 70, 000/-
3rd Installment	On or before 30th Oct. 2016	Rs. 70, 000/-
4th Installment	On or before 30th July 2017	Rs. 60, 000/-
5th Installment	On or before 30th October 2017	Rs. 60, 000/-

The above mentioned PGDM fees includes:

- Business Suit (approx): Rs.4,500/-
- Two pairs of formal shirts and trousers: Rs. 2,500/-
- Books/Study Materials: Rs. 6,000/-
- Laptop(Optional) : Rs 20,000/-

▪ MBA Fees Details

Course Fee For MBA:Rs. 2,59,000/-

Head	1st Year	2nd Year	Total
Tuition Fee	Rs 1,10,000/-	Rs 1,10,000/-	Rs 2,20,000/-
Placement	Rs 5,000/-	Rs 3,000/-	Rs 8,000/-
Executive Suit & Tie	Rs 4,800/-		Rs 4,800/-
Two Uniforms (Pant and Shirt)	Rs 3,200/-		Rs 3,200/-
Newspaper/Magazine/ Online Journal	Rs 2,000/-	Rs 2,000/-	Rs 4,000/-
Study Materials(Xerox) Core Text Books	Rs 8,000/-	Rs 4,000/-	Rs 12,000/-
Local Industry visit	Rs 5,000/-		Rs 5,000/-
Caution Fee	Rs 2,000/-		Rs 2,000/-
TOTAL	Rs 1,40,000/-	Rs 1,19,000/-	Rs 2,59,000/-

Optional Value Added courses for training programmes for high end placements:-

Advised to take one or two Value Added Course:- **Rs 5,000/- each**

- Digital Marketing and E-Commerce.
- Advance Excel and Computer Languages.
- Pre Placement Training of Advance Soft skill & Leadership Development Programmes.
- Financial Analytics.
- HR Analytics.
- Ware house and Material Management.

Hostel Accommodation(optional)

Accommodation

Non A.C. Room	
1st Year (At the time of admission)	Rs. 22,000/-
2nd Year (Payable on or before 30th June 2016)	Rs. 22,000/-
A.C. Room	
1st Year (At the time of admission)	Rs. 36,000/-
2nd Year (Payable on or before 30th April 2016)	Rs. 36,000/-

Fooding

In the campus Canteen, AC Restaurant, Snacks bar, Juice parlour etc are available for the students and payment is made directly by the student.

For Admission Information, Contact:

Admission Cell
Regional College of Management
Plot No. GD2/12 & 13,
Chokadola Dham, Chandrasekharpur,
Bhubaneswar - 751023
Mobile – 9090080841/801/888
Phone : 0674-230595, 2300455, 2300466

Email : admission@rcm.ac.in