



REGIONAL COLLEGE OF MANAGEMENT AUTONOMOUS

Chakadola Vihar, Chandrasekharapur, Bhubaneswar - 751 023, Odisha
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No.D- 117/RCMA

Date:05/02/2013

Mr. Prasanna Kumar Sahu,
Asst. Professor
Regional College of Management Autonomous,
Chakadola Vihar, Chandrasekharapur,
Bhubaneswar-7510023

Dear Mr. Sahu,

As per the Biju Patnaik University of Technology (BPUT) vide Notification No. BPUT/1955 dated 01.02.2013 and AICTE, Regulations 2012 vide Notification No. F 37-3/Legal/2012 dated 25.05.2012 a Grievance Redressal Committee has been constituted for MBA & MCA student of Regional College of Management Autonomous with the objective of preventing unfair practices and to provide a mechanism to students, parents and others, for redressal of their grievances a Grievance Redressal Committee has been constituted vide our Notification No.D/108 /RCMA date 04-02-2013.

You are assigned to act as Employee In Charge of Registry the Grievance Redressal office of Regional College of Management Autonomous as per the recommendation of our Ombudsman Prof.Dr.Brajraj Mohanty, Ex-Professor, Department of Business Administration, Utkal University, for the PGDM program for the period year 2012-2015 with effect from 05-02-2013. You are required to maintain an register where an aggrieved student or person may make an application seeking redressal of grievance. On receipt of an application, you will inform to the Ombudsman and shall immediately provide a copy to the undersigned for furnishing its reply within seven days and subsequently follow up action as per AICTE, Regulations 2012 vide Notification No. F 37-3/Legal/2012 dated 25.05.2012 & BPUT Notice vide No. BPUT/1955 dated 01/02/2013 (copy enclosed).

You are required to appraise the undersigned from time to time the status of the grievance report and follow up action taken.

Thanking you.

Yours Sincerely,

Prof.(Dr.) Prabir Pal, DIRECTOR
Chairman,
Grievance Redressal Committee,
Regional College of Management Autonomous.

copy to the : 1 - Ombudsman **Prof. Dr. Brajraj Mohanty**, 2. The Notice board, 3. Dean Management Studies, 4. Dean Computer Science, 5. The website of the college, 6. The person concerned. 7. Associate Dean **MBA**